

MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS

JANUARY 19, 2018

THE STATE OF TEXAS §

COUNTY OF FORT BEND §

FORT BEND COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 3 §

The Board of Directors (the "Board") of Fort Bend County Water Control and Improvement District No. 3 (the "District") noticed a regular session, open to the public, to be held on Friday, January 19, 2018, at 11:30 a.m., at 503 FM 359, Suite 118, Richmond, Texas, a designated meeting place outside the boundaries of the District. Whereupon, at 11:35 a.m., the meeting was called to order and the roll was called of the members of the Board, to-wit:

Ann Heil	-	President
Gloria Couch	-	Vice President
Chayo Huff	-	Secretary
Richard Wasser	-	Assistant Secretary
Scott Douthitt	-	Assistant Secretary

All members of the Board were present, thus constituting a quorum.

Also present at the meeting were Greg Dubiel of Municipal Operations and Consulting, Inc. ("MOC"), Operator for the District; Lina Loiza of Bob Leared Interests, Tax Assessor/Collector for the District; Christina Cole of Myrtle Cruz, Inc. ("MCI"), Bookkeepers for the District; Mary DuBois of Acclaim; and Michael R. Willis of Sanford Kuhl Hagan Kugle Parker Kahn LLP ("SK Law"), Attorney for the District.

HEAR FROM PUBLIC

The Board noted that there was no public present who wished to address the Board.

MINUTES FOR THE DECEMBER 15, 2017, MEETING

The proposed minutes of the meeting of the Board held December 15, 2017, previously distributed to the Board, were presented for consideration and approval.

Upon motion by Director Wasser, seconded by Director Douthitt, and after full discussion, the Board voted unanimously to approve the minutes for the meeting held on December 15, 2017, as submitted.

#### TAX ASSESSOR/COLLECTOR'S REPORT

The Board recognized Ms. Loaiza, who reviewed with the Board the Tax Assessor/Collector Report for the month of December 2017, a copy of which is attached hereto. The Board inquired about the refund check in the amount of \$2,583.95.

Upon motion by Director Douthitt, seconded by Director Wasser, and after full discussion, the Board voted unanimously (1) to approve the Tax Assessor/Collector Report, subject to explanation of the refund check; and (2) to authorize payment of the tax checks listed therein.

#### BOOKKEEPER'S REPORT

The Board recognized Ms. Cole, who submitted to and reviewed with the Board the Bookkeeper's Report and certain invoices for payment by the District.

Upon motion by Director Couch, seconded by Director Huff, and after full discussion, the Board voted unanimously to (1) approve the Bookkeeper's Report; and (2) authorize payment of the checks listed therein,

#### OPERATOR'S REPORT

The Board recognized Mr. Dubiel, who presented the Operator's Report for the month of December 2017, noting that the accountability was low and that the District had no issues resulting from the recent freeze.

Upon motion by Director Wasser, seconded by Director Couch, and after full discussion, the Board voted unanimously to approve the Operator's Report.

#### ENGINEER'S REPORT

The Board recognized Mr. Willis, who, on behalf of the District's Engineer, presented the Engineer's Report.

Upon motion by Director Huff, seconded by Director Wasser, and after full discussion, the Board voted unanimously to approve the Engineer's Report.

#### ACCLAIM ENERGY

The Board recognized. Ms. DuBois, who presented to and reviewed with the Board options for extending the District's current electric contract.

After discussion, the Board took no action.

#### ATTORNEY'S REPORT

##### **Resolution Regarding Tax Exemptions for 2018**

Consideration was given to a proposed Resolution Concerning Tax Exemptions for 2018. Mr. Willis reminded the Board that for the 2017 tax year the District exempted from taxation \$30,000 of the appraised value of residence homesteads of individuals who are disabled or are sixty-five years of age or older.

Upon motion by Director Wasser, seconded by Director Douthitt, and after full discussion the voted unanimously to exempt from 2018 ad valorem taxation \$30,000 of the appraised value of residence homesteads of individuals who are disabled or are sixty-five years of age or older, as authorized by Section 11.13 of the Property Tax Code, as amended. No person may claim both exemptions, but a person qualifying for both may choose the exemption that he wishes to have applied to his property. A copy of said Resolution is on file in the official records of the District.

##### **Resolution Implementing 20% Penalty on 2017 Delinquent Taxes**

Consideration was then given to a proposed Resolution Implementing 20% Penalty on 2017 Delinquent Taxes.

Upon motion by Director Huff, seconded by Director Wasser, after full discussion, and the question being put to the Board, the Board voted unanimously to authorize a 20% penalty on 2017 real property taxes which are delinquent on July 1, 2018, and thereafter, and a 20% penalty on 2017 personal property taxes which are delinquent on April 1, 2018, and thereafter,

and to approve the Resolution evidencing the same. A copy of said Resolution is on file in the official records of the District.

**Order Calling Directors Election**

Consideration was then given to a proposed Order Calling Directors Election. The Board noted that the terms of Directors Huff, Couch, and Douthitt will expire on May 5, 2018.

Upon motion by Director Huff, seconded by Director Douthitt, and after full discussion, the Board voted unanimously to adopt the Order Calling Directors Election thereby calling an election for May 5, 2018, for the purpose of electing three (3) directors to the Board. A copy of said Order is on file in the official records of the District

**Joint Election Agreement**

The Board next considered entering into a Joint Election Agreement and Contract for Election Services with Fort Bend County for the Directors Election. Mr. Willis explained that such contract would allow the District to hold a joint election with Fort Bend County May 5, 2018.

Upon motion by Director Huff, seconded by Director Douthitt, and after full discussion, the Board by unanimous vote approved the Joint Election Agreement and Contract for Election Services with Fort Bend County, if necessary, and to authorize the President and Secretary to execute the Agreement as submitted.

**COMMENTS FROM BOARD MEMBERS**

Director Heil updated the Board on the potential cretionof a Levee Improvement District.

There being no further business to come before the Board, upon motion made, seconded, and approved unanimously, the meeting was adjourned.

PASSED, APPROVED AND ADOPTED, this 17<sup>th</sup> day of February, 2018.



  
Secretary, Board of Directors