

MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS  
JUNE 15, 2018

THE STATE OF TEXAS §

COUNTY OF FORT BEND §

FORT BEND COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 3 §

The Board of Directors (the "Board") of Fort Bend County Water Control and Improvement District No. 3 (the "District") noticed a regular session, open to the public, to be held on Friday, June 15, 2018, at 11:30 a.m., at 503 FM 359, Suite 118, Richmond, Texas, a designated meeting place outside the boundaries of the District. Whereupon, at 11:30 a.m., the meeting was called to order and the roll was called of the members of the Board, to-wit:

Ann Heil	-	President
Gloria Couch	-	Vice President
Chayo Huff	-	Secretary
Richard Wasser	-	Assistant Secretary
Scott Douthitt	-	Assistant Secretary

All members of the Board were present, thus constituting a quorum.

Also present at the meeting were Christina Cole of Myrtle Cruz, Inc. ("MCI"), Bookkeepers for the District; Greg Dubiel of Municipal Operations and Consulting, Inc. ("MOC"), Operator for the District; Lina Loaiza of Bob Leared Interests, Tax Assessor/Collector for the District; Trey Schneider of PBK Engineers ("PBK"), Engineers for the District; and Joshua J. Kahn of Sanford Kuhl Hagan Kugle Parker Kahn LLP ("SK Law"), Attorney for the District.

HEAR FROM PUBLIC

The Board noted that there were no members of the public present who wished to address the Board.

MINUTES FOR THE MAY 18, 2018 MEETING

The proposed minutes of the meeting of the Board held May 18, 2018, previously distributed to the Board, were presented for consideration and approval.

Upon motion by Director Couch, seconded by Director Douthitt, and after full discussion, the Board voted unanimously to approve the minutes for the meeting held on May 18, 2018, as submitted.

#### TAX ASSESSOR/COLLECTOR'S REPORT

The Board recognized Ms. Loaiza, who reviewed with the Board the Tax Assessor/Collector Report for the month of April 2018, a copy of which is attached hereto.

Upon motion by Director Couch, seconded by Director Douthitt, and after full discussion, the Board voted unanimously (1) to approve the Tax Assessor/Collector Report, and (2) to authorize payment of the tax checks listed therein.

#### BOOKKEEPER'S REPORT

The Board recognized Ms. Cole, who submitted to and reviewed with the Board the Bookkeeper's Report and certain invoices for payment by the District. Ms. Cole also presented a draft budget for fiscal year ending July 31, 2019. The Board discussed adding line items for chloramine conversion (\$75,000) and pump repairs for Well Plant #1 (\$60,000).

Upon motion by Director Huff, seconded by Director Wasser, and after full discussion, the Board voted unanimously to (1) approve the Bookkeeper's Report; and (2) authorize payment of the checks listed therein. The Board noted that it will approve the proposed budget at the July Board meeting.

#### OPERATOR'S REPORT

The Board recognized Mr. Dubiel, who presented the Operator's Report for the month of May 2018.

Upon motion by Director Couch, seconded by Director Douthitt, and after full discussion, the Board voted unanimously to approve the Operator's Report.

## ENGINEER'S REPORT

The Board recognized Mr. Schneider, who discussed with the Board setting up a meeting with the City of Richmond to determine if the City would allow the District to construct a levee around the subdivision. It was the consensus of the Board that they would like to have such meeting with the City.

The Board also discussed having a meeting with the Fort Bend County Engineer to determine the consequences if a homeowner in the District wanted to construct a wall or berm around the homeowner's home to prevent flooding.

The Board noted that no action was necessary in connection with the Engineer's Report.

## ATTORNEY'S REPORT

### **Resolution Providing for Annual Review of Emergency Preparedness Plan**

Mr. Kahn then presented to the Board for approval a Resolution (the "EPP Resolution") Providing for Annual Review of Emergency Preparedness Plan (the "Plan").

Upon motion duly made by Director Waller, seconded by Director Douthitt, the Board voted unanimously to approve the EPP Resolution.

### **Unclaimed Property Report**

The Board recognized Mr. Kahn, who reviewed with the Board the unclaimed property report which contained one item in the amount of \$63.91.

Upon motion by Director Wasser, seconded by Director Douthitt, and after full discussion, the Board voted unanimously to approve the unclaimed property report.

## COMMENTS FROM BOARD MEMBERS


The Board discussed the possibility of creating a District Website and whether it is necessary and would be used by residents. Mr. Kahn presented a proposal from Off Cinco. The Board noted that they would like to receive additional proposals before making a decision.

There being no further business to come before the Board, upon motion made, seconded, and approved unanimously, the meeting was adjourned.

PASSED, APPROVED AND ADOPTED, this 20th day of July, 2018.

(DISTRICT SEAL)



  
Secretary, Board of Directors