

MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS

NOVEMBER 16, 2018

THE STATE OF TEXAS §

COUNTY OF FORT BEND §

FORT BEND COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 3 §

The Board of Directors (the "Board") of Fort Bend County Water Control and Improvement District No. 3 (the "District") noticed a regular session, open to the public, to be held on Friday, November 16, 2018, at 11:30 a.m., at 503 FM 359, Suite 118, Richmond, Texas, a designated meeting place outside the boundaries of the District. Whereupon, at 11:50 a.m., the meeting was called to order and the roll was called of the members of the Board, to-wit:

Ann Heil	-	President
Gloria Couch	-	Vice President
Chayo Huff	-	Secretary
Richard Wasser	-	Assistant Secretary
Scott Douthitt	-	Assistant Secretary

All members of the Board were present, thus constituting a quorum.

Also present at the meeting were Greg Dubiel of Municipal Operations and Consulting, Inc. ("MOC"), Operator for the District; Trey Schneider of PBK Engineers ("PBK"), Engineers for the District; Christina Cole of Myrtle Cruz, Inc. ("MCI"), Bookkeepers for the District; Lina Loaiza of Bob Leared Interests, Tax Assessor/Collector for the District; and Joshua J. Kahn of Sanford Kuhl Hagan Kugle Parker Kahn LLP ("SK Law"), Attorney for the District.

HEAR FROM PUBLIC

The Board noted that no members of the public wished to address the Board.

MINUTES FOR THE OCTOBER 19, 2018 MEETING

The proposed minutes of the meeting of the Board held October 19, 2018, previously distributed to the Board, were presented for consideration and approval.

Upon motion by Director Couch, seconded by Director Douthitt, and after full discussion, the Board voted unanimously to approve the minutes for the meeting held on October 19, 2018, as submitted.

TAX ASSESSOR/COLLECTOR'S REPORT

The Board recognized Ms. Loiza, who reviewed with the Board the Tax Assessor/Collector Report for the month of September 2018, a copy of which is attached hereto.

Upon motion by Director Huff, seconded by Director Wasser, and after full discussion, the Board voted unanimously (1) to approve the Tax Assessor/Collector Report, and (2) to authorize payment of the tax checks listed therein.

BOOKKEEPER'S REPORT

The Board recognized Ms. Cole, who submitted to and reviewed with the Board the Bookkeeper's Report and certain invoices for payment by the District.

Upon motion by Director Huff, seconded by Director Couch, and after full discussion, the Board voted unanimously to (1) approve the Bookkeeper's Report; and (2) authorize payment of the checks listed therein.

OPERATOR'S REPORT

The Board recognized Mr. Dubiel who presented the Operator's Report for the month of October 2018, a copy of which is attached.

Upon motion by Director Wasser, seconded by Director Douthitt, and after full discussion, the Board voted unanimously to approve the Operator's Report.

ENGINEER'S REPORT

The Board recognized Mr. Schneider, who, submitted to and reviewed with the Board the Engineer's Report. Mr. Schneider also presented proposal for the Water Well No. 1 pump/motor replacement, noting that four (4) bids were received with the low bidder being O'Day Drilling Company in the amount of \$31,200.00.

Mr. Schneider next presented plans for the Chloramine conversion, noting that the plans will be submitted to the TCEQ within the next week.

Mr. Schneider advised that the Ground Storage Tank at Water Plant #1 has a very slow leak in the bottom of the galvanized steel water tank, which will be monitored, and recommended that repair be deferred until the Water Well No. 1 pump replacement and Chloramine conversion are complete.

Mr. Schneider also discussed erosion at (1) Gator Lake water well discharge; (2) Gator Lake ditch outfall; (3) Hinkle's Ferry and Cedar Lake; and (4) CMP culvert outfall into drainage channel at Ewing's Bridge.

Upon motion by Director Wasser, seconded by Director Douthitt, and after full discussion, the Board voted unanimously to (1) accept and approve the bid of O'Day Drilling, in the amount of \$31,200.00, for the Water Well No. 1 pump/motor replacement; and (2) approve the Engineer's Report.

WEBSITE REPORT

The Board recognized Mr. Kahn, who, on behalf of Off Cinco, Inc., reviewed with the Board the website report.

The Board noted that action was necessary in connection with the Website Report.

ATTORNEY'S REPORT

No report was offered.

COMMENTS FROM BOARD MEMBERS

No comments were offered.

There being no further business to come before the Board, upon motion made, seconded, and approved unanimously, the meeting was adjourned.

PASSED, APPROVED AND ADOPTED, this 21st day of December, 2018.





Secretary, Board of Directors