

MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS

DECEMBER 21, 2018

THE STATE OF TEXAS §

COUNTY OF FORT BEND §

FORT BEND COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 3 §

The Board of Directors (the "Board") of Fort Bend County Water Control and Improvement District No. 3 (the "District") noticed a regular session, open to the public, to be held on Friday, December 21, 2018, at 11:30 a.m., at 503 FM 359, Suite 118, Richmond, Texas, a designated meeting place outside the boundaries of the District. Whereupon, at 11:30 a.m., the meeting was called to order and the roll was called of the members of the Board, to-wit:

Ann Heil	-	President
Gloria Couch	-	Vice President
Chayo Huff	-	Secretary
Richard Wasser	-	Assistant Secretary
Scott Douthitt	-	Assistant Secretary

All members of the Board were present, thus constituting a quorum.

Also present at the meeting were Greg Dubiel of Municipal Operations and Consulting, Inc. ("MOC"), Operator for the District; Trey Schneider of PBK Engineers ("PBK"), Engineers for the District; Christina Cole of Myrtle Cruz, Inc. ("MCI"), Bookkeepers for the District; Lina Loaiza of Bob Leared Interests, Tax Assessor/Collector for the District; Joshua J. Kahn of Sanford Kuhl Hagan Kugle Parker Kahn LLP ("SK Law"), Attorney for the District; and Members of the Public listed on the attached Attendance Sheet.

HEAR FROM PUBLIC

The Board noted that no members of the public wished to address the Board.

MINUTES FOR THE NOVEMBER 16 AND DECEMBER 7, 2018 MEETINGS

The proposed minutes of the meetings of the Board held November 16 and December 7, 2018, previously distributed to the Board, were presented for consideration and approval.

Upon motion by Director Wasser, seconded by Director Douthitt, and after full discussion, the Board voted unanimously to approve the minutes for the meetings held on November 16 and December 7, 2018, as submitted.

#### TAX ASSESSOR/COLLECTOR'S REPORT

The Board recognized Ms. Loiza, who reviewed with the Board the Tax Assessor/Collector Report for the month of November 2018, a copy of which is attached hereto.

Upon motion by Director Douthitt, seconded by Director Couch, and after full discussion, the Board voted unanimously (1) to approve the Tax Assessor/Collector Report, and (2) to authorize payment of the tax checks listed therein.

#### BOOKKEEPER'S REPORT

The Board recognized Ms. Cole, who submitted to and reviewed with the Board the Bookkeeper's Report and certain invoices for payment by the District.

Upon motion by Director Huff, seconded by Director Couch, and after full discussion, the Board voted unanimously to (1) approve the Bookkeeper's Report; and (2) authorize payment of the checks listed therein.

#### OPERATOR'S REPORT

The Board recognized Mr. Dubiel who presented the Operator's Report for the month of November 2018, a copy of which is attached.

Upon motion by Director Huff, seconded by Director Wasser, and after full discussion, the Board voted unanimously to approve the Operator's Report.

#### ENGINEER'S REPORT

The Board recognized Mr. Schneider, who, submitted to and reviewed with the Board the Engineer's Report and updated the Board on the status of the following:

- FEMA claims for repairs to Lake 6 dam/spillway structure;
- Water Well #1 pump/motor replacement, noting that the project should be complete and the Well back in service by January 4, 2019;

- Chloramine conversion, noting that he is waiting on TCEQ approval;
- Future levees, noting that a meeting needs to be scheduled with the City of Richmond;
- Reclaimed water, noting that he is exploring the possibility of purchasing reclaimed water from Pecan Grove MUD;
- Water Plant #2, noting that he will look at repairing the GST after repairs are complete at Water Well #1; and
- Construction of Brandt Road improvements by Fort Bend County.

Upon motion by Director Huff, seconded by Director Douthitt, and after full discussion, the Board voted unanimously to approve the Engineer's Report.

The Board then discussed appointing a Director to approve miscellaneous repairs between meetings.

Upon motion by Director Couch, seconded by Director Huff, and after full discussion, the Board voted unanimously to authorize Director Douthitt to approve miscellaneous repairs between meetings in an amount not to exceed \$5,000; and, in the absence of Director Douthitt, to authorize Director Heil to approve miscellaneous repairs between meetings in an amount not to exceed \$5,000.

#### WEBSITE REPORT

The Board recognized Mr. Kahn, who, on behalf of Off Cinco, Inc., reviewed with the Board the website report.

The Board noted that action was necessary in connection with the Website Report.

#### ATTORNEY'S REPORT

##### **Resolution Regarding Eminent Domain Authority**

The Board recognized Mr. Kahn, who reviewed with the Board legislation enacted by the Texas Legislature which requires governmental entities with eminent domain authority to report annually to the Texas State Comptroller certain District information relating to its eminent

domain authority, noting that this year's report is required to be filed on or before February 1, 2019. Mr. Kahn also reviewed with the Board a Resolution Evidencing Annual Review and Authorizing Filing with Comptroller of Public Accounts of State of Texas Documentation of Eminent Domain Authority and recommended approval of said Resolution.

Upon motion by Director Wasser, seconded by Director Douthitt, and after full discussion, the Board voted unanimously to adopt the Resolution Evidencing Annual Review and Authorizing Filing with Comptroller of Public Accounts of State of Texas Documentation of Eminent Domain Authority. A copy of said Resolution is on file in the official records of the District.

COMMENTS FROM BOARD MEMBERS

No comments were offered.

There being no further business to come before the Board, upon motion made, seconded, and approved unanimously, the meeting was adjourned.

PASSED, APPROVED AND ADOPTED, this 18th day of January, 2019.



  
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Secretary, Board of Directors