

MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS

MAY 17, 2019

THE STATE OF TEXAS §

COUNTY OF FORT BEND §

FORT BEND COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 3 §

The Board of Directors (the "Board") of Fort Bend County Water Control and Improvement District No. 3 (the "District") noticed a regular session, open to the public, to be held on Friday, May 17, 2019, at 11:30 a.m., at 503 FM 359, Suite 118, Richmond, Texas, a designated meeting place outside the boundaries of the District. Whereupon, at 11:30 a.m., the meeting was called to order and the roll was called of the members of the Board, to-wit:

Ann Heil	-	President
Gloria Couch	-	Vice President
Chayo Huff	-	Secretary
Richard Wasser	-	Assistant Secretary
Scott Douthitt	-	Assistant Secretary

All members of the Board were present, thus constituting a quorum.

Also present at the meeting were Greg Dubiel of Municipal Operations and Consulting, Inc. ("MOC"), Operator for the District; Lina Loaiza of Bob Leared Interests, Tax Assessor/Collector for the District; Christina Cole of Myrtle Cruz, Inc. ("MCI"), Bookkeepers for the District; Trey Schneider of PBK, Engineers for the District; and Joshua J. Kahn of Sanford Kuhl Hagan Kugle Parker Kahn LLP ("SK Law"), Attorney for the District.

HEAR FROM PUBLIC

The Board noted that no public wished to address the Board.

MINUTES FOR THE APRIL 19, 2019, MEETING

The proposed minutes of the meeting of the Board held April 19, 2019, previously distributed to the Board, were presented for consideration and approval.

Upon motion by Director Wasser, seconded by Director Douthitt, and after full discussion, the Board voted unanimously to approve the minutes for the meeting held on April 19, 2019, as submitted.

#### TAX ASSESSOR/COLLECTOR'S REPORT

The Board recognized Ms. Loaiza, who reviewed with the Board the Tax Assessor/Collector Report for the month of April 2019, a copy of which is attached hereto. Ms. Loaiza advised that Ms. Mabiaku had entered into a 12-month contract for payment of delinquent taxes.

Upon motion by Director Huff, seconded by Director Couch, and after full discussion, the Board voted unanimously (1) to approve the Tax Assessor/Collector Report, and (2) to authorize payment of the tax checks listed therein.

#### BOOKKEEPER'S REPORT

The Board recognized Ms. Cole, who submitted to and reviewed with the Board the Bookkeeper's Report and certain invoices for payment by the District.

Upon motion by Director Douthitt, seconded by Director Wasser, and after full discussion, the Board voted unanimously to (1) approve the Bookkeeper's Report; and (2) authorize payment of the checks listed therein.

#### OPERATOR'S REPORT

The Board recognized Mr. Dubiel who presented the Operator's Report for the month of April 2019, a copy of which is attached. Mr. Dubiel also presented the annual Consumer Confidence Report for review and approval. Mr. Dubiel next presented estimates for repair of the fence around Water Plant #1.

Director Wasser noted that the HOA has received bids to repair other areas of the fence that need to be replaced. After discussion, it was the consensus of the Board that replacement of the fence should be coordinated between the District and the HOA, by using the same fence contractor for the entire project, with the HOA administering the contract with reimbursement

from the District to the HOA for the portion of the fence to be constructed along Water Plant #1, subject to final approval and award of a bid for the project.

Upon motion by Director Huff, seconded by Director Couch, and after full discussion, the Board voted unanimously to approve the Operator's Report.

#### ENGINEER'S REPORT

The Board recognized Mr. Schneider, who submitted to and reviewed with the Board the Engineer's Report and updated the Board on the status of the following:

- Lake 6 Dam-Spillway repair, noting that the claim amount proposed by FEMA is much lower than the estimated costs of repairs;
- Water Plants Chloramine conversion, noting that the District should receive TCEQ approval for conversion before the next meeting, and requested authorization to solicit bids for the project upon receipt of TCEQ approval;
- Reclaimed water from Pecan Grove MUD, noting that there is possibility that the District could purchase reclaimed water from Pecan Grove MUD.

Upon motion by Director Douthitt, seconded by Director Couch, and after full discussion, the Board voted unanimously to (1) approve the Engineer's Report; and (2) authorize the Engineer to advertise for bids for the chloramine conversion project upon the TCEQ's approval of such project.

#### WEBSITE REPORT

Mr. Kahn reviewed with the Board the website report for the period April 1 – April 30, 2019.

The Board noted that no action was necessary in connection with the website report.

ATTORNEY'S REPORT

Legislative Update

The Board recognized Mr. Kahn, who provided a brief update on the status of pending legislation which could impact the District, noting that a written report will be provided after the legislative session ends on May 31, 2019.

COMMENTS FROM BOARD MEMBERS

Director Heil Wasser inquired about the status of painting the fire hydrants. Mr. Dubiel noted that painting costs approximately \$38 per hydrant.

Upon motion by Director Douthitt, seconded by Director Couch, and after full discussion, the Board voted unanimously to authorize the painting of fire hydrants at a cost not to exceed \$1,250.00. The Board further noted that the hydrants should be repainted using the same color (blue).

There being no further business to come before the Board, upon motion made, seconded, and approved unanimously, the meeting was adjourned.

PASSED, APPROVED AND ADOPTED, this 21st day of June, 2019.



  
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Secretary, Board of Directors