

MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS

OCTOBER 18, 2019

THE STATE OF TEXAS §  
COUNTY OF FORT BEND §  
FORT BEND COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 3 §

The Board of Directors (the "Board") of Fort Bend County Water Control and Improvement District No. 3 (the "District") noticed a regular session, open to the public, to be held on Friday, October 18, 2019, at 11:30 a.m., at 7930 W. Grand Parkway, Suite 100, Richmond, Texas, a designated meeting place outside the boundaries of the District. Whereupon, at 11:30 a.m., the meeting was called to order and the roll was called of the members of the Board, to-wit:

Ann Heil	-	President
Gloria Couch	-	Vice President
Chayo Huff	-	Secretary
Craig Johnson	-	Assistant Secretary
Scott Douthitt	-	Assistant Secretary

All members of the Board were present, thus constituting a quorum.

Also present at the meeting were Greg Dubiel of Municipal Operations and Consulting, Inc. ("MOC"), Operator for the District; Lina Loiza of Bob Leared Interests, Tax Assessor/Collector for the District; Christina Cole of Myrtle Cruz, Inc. ("MCI"), Bookkeepers for the District; Trey Schneider of PBK, Engineers for the District; and Joshua J. Kahn of Sanford Kuhl Hagan Kugle Parker Kahn LLP ("SK Law"), Attorney for the District.

HEAR FROM PUBLIC

The Board noted that no public wished to address the Board.

MINUTES FOR THE SEPTEMBER 20, 2019, MEETING

The proposed minutes of the meeting of the Board held September 20, 2019, previously distributed to the Board, were presented for consideration and approval.

Upon motion by Director Huff, seconded by Director Douthitt, and after full discussion, the voted unanimously to approve the minutes for the meeting held on September 20, 2019, as presented.

HEAR AUDITOR'S REPORT

No Report was offered.

TAX ASSESSOR/COLLECTOR'S REPORT

The Board recognized Ms. Loaiza, who reviewed with the Board the Tax Assessor/Collector Report, a copy of which is attached hereto, and requested termination of water for delinquent tax accounts. Ms. Loaiza also presented an Assignment and Assumption of Agreement for Services of Tax Assessor Collector, which assigned the District's current contract from Bob Leared to BLICO, Inc. d/b/a Bob Leared Interests.

Upon motion by Director Cough, seconded by Director Huff, and after full discussion, the Board voted unanimously (1) to approve the Tax Assessor/Collector Report, (2) to authorize termination of water for delinquent tax accounts; and (3) to consent to the Assignment and Assumption of Agreement for Services of Tax Assessor Collector.

BOOKKEEPER'S REPORT

The Board recognized Ms. Cole, who submitted to and reviewed with the Board the Bookkeeper's Report, a copy of which is attached hereto, and certain invoices for payment by the District.

Upon motion by Director Couch, seconded by Director Douthitt, and after full discussion, the Board voted unanimously to (1) approve the Bookkeeper's Report; and (2) authorize payment of the checks listed therein.

OPERATOR'S REPORT

The Board recognized Mr. Dubiel who presented the Operator's Report, a copy of which is attached, and discussed with the Board two accounts for termination for non-payment (totaling \$283.26) and two accounts to be moved to the uncollectable roll (totaling \$116.18).

Upon motion by Director Douthitt, seconded by Director Huff, and after full discussion, the Board voted unanimously to approve (1) the Operator's Report; (2) termination of two accounts, as presented; and (3) moving two accounts to the uncollectable roll, as presented.

### ENGINEER'S REPORT

The Board recognized Mr. Schneider, who submitted to and reviewed with the Board the Engineer's Report, a copy of which is attached hereto, and discussed the following:

- Water Well No. 1 – Mr. Schnedier advised that the downhole camera survey has been completed. O'Day Drilling Company has completed the pump test and the results show about a 10% reduction in pumpage. Mr. Schneider presented a proposal from O'Day Drilling Company in the amount of \$10,750.00 to install a new screen on the well pump.
- Lake Dam 6 Spillway Structure – Mr. Schnedier advised that construction documents are in progress.
- Chloramine Conversion – Mr. Schneider advised that the documents are being revised.
- Reclaimed Water from Pecan Grove MUD – Mr. Schneider updated the Board on the negotiations with Pecan Grove MUD for the District to purchase reclaimed water to fill lakes in the District.
- Ground Storage Tank at Water Plant No. 2 – Mr. Schneider advised the leak is being monitored, and that there have been no changes.
- Brandt Road – Mr. Schneider updated the Board on the improvements along Brandt Road, noting that the construction documents are 95% complete. Mr. Schneider also advised that he is monitoring to make certain that any improvements do not affect drainage in the District.
- Resident Complaint – Mr. Schneider advised that he had received a call from the owner of 2406 Texana Way, and that the owner stated that the roadside ditch holds water after rainfall. The Board noted that they want to monitor the drainage in the area before making any repairs.

Upon motion by Director Johnson, seconded by Director Douthitt, and after full discussion, the Board voted unanimously (1) to approve the Engineer's Report; and (2) approve the O'Day Drilling Company proposal in the amount of \$10,750.00 to install a new screen on the well pump.

WEBSITE REPORT

Mr. Kahn reviewed with the Board the website report, a copy of which is attached hereto.

The board noted that no action was necessary in connection with the website report.

ATTORNEY'S REPORT

**Renewal of District Insurance**

The Board next considered renewal of the District's insurance. The Board recognized Mr. Kahn, who presented to and reviewed with the Board the proposed renewal of insurance from Arthur J. Gallagher & Co. The Board discussed whether or not facilities need to be covered at 100% loss when likelihood of 100% loss is very minimal.

Upon motion by Director Huff, seconded by Director Douthitt, and after full discussion, the Board voted unanimously to renew the District's insurance policy with Arthur J. Gallagher & Co., as presented.

COMMENTS FROM BOARD MEMBERS

The Board discussed the location for the District's next Board meeting. It was the consensus of the Board to hold the November meeting at 7930 W. Grand Parkway, Suite 100, Richmond, Texas, a designated meeting place.

There being no further business to come before the Board, upon motion made, seconded, and approved unanimously, the meeting was adjourned.

PASSED, APPROVED AND ADOPTED, this 15th day of November, 2019.



  
Secretary, Board of Directors